

Queens' JCR Committee Policy on Mailing List Distribution
Updated November 2025

Career and employment opportunities:

- In addition to job advertisements and employment opportunities (such as summer schools or tutoring), this also includes clinical trials, networking events and other opportunities as deemed appropriate by the JCR committee moderators.
- Such opportunities are to be advertised in the weekly JCR newsletter and not sent individually via the mailing list, except at the discretion of the JCR President.

Society affairs:

- Only Queens' College societies which are registered with the Council of College Union or Cambridge University societies which are registered with the Proctors' Office shall be considered eligible for their emails to be directly distributed to any Queens' JCR mailing list. This also applies to the appropriate sections of the JCR newsletter.
- JCR affairs may also be distributed directly to the mailing lists.
- The JCR mailing list moderators may, at their discretion, approve or decline 'reminder' emails for information already communicated. Societies should not expect such messages to be approved by default.

Political and campaigning affairs:

- The JCR Committee notes that under the Appendix to the Constitution of the Queens' College Junior Combination Room, the following requirement must be adhered to with respect to campaigning:

32. JCR mailing lists may not be used for campaigning purposes.¹

- This rule applies not only to campaigning for JCR representative elections but also (for example, but not limited to) JCR referenda, Student Union elections and any local/regional/national elections.
- As such, no individual with access to mailing list moderation shall distribute any message of the above nature. In emails which may be considered borderline cases, but which may reasonably be construed as political, the JCR President shall be responsible for deciding whether to distribute the email.

¹ "Clause 32", Appendix to the Constitution of the Queens' College Junior Combination Room